

Eco-Committee Meeting Minutes

Date: 15th Nov 2018

Present: PB, KO-S, LD, JG, RT, GH, HD, HW, Mrs Swain, Mrs Brown

AGENDA	MINUTES	ACTION
Welcome and Introductions	Mrs Swain welcomed Mrs Brown and explained that we hopefully have a new link governor for eco this year, either Mrs Bowes or Mrs Hopley	Mrs Swain to forward minutes to Mrs Bowes and Mrs Hopley
Minutes of last meeting and matters arising	N/A	
Election of Chair and Clerk	Eco-club chose JG as chair, RT as vice-chair and LD as clerk	
Photos	Mrs Brown took a photo of eco-club for the eco-board and a photo of eco-club switching off a light switch for switch off fortnight	Mrs Swain to put photo on eco board and make switch it off labels for light switches
Timetable	Mrs Swain shared the proposed timetable of activities for eco-club which will help us address the points on our action plan	
Action Plan	We went through the finalised action plan and talked about the fact that each eco-club member will be responsible for doing a presentation to their class to share the action plan. We will practise it together in eco-club first.	Prepare and practise presentation
Switch Off Fortnight	We discussed what we need to do (audit, fact finding mission, assembly) and practised the assembly. Assembly will be on 26 th Nov.	
Eco-Board	Mrs Swain made sure everyone knew where the eco-board is and we discussed what we wanted to go on it. (energy monitoring, action plan, review, certificates and awards, children's work, eco-code, picture of eco-club members, information about the 5 R's, current eco news, project work) Eco-club members are responsible for making sure their class	Eco-Club members to suggest work and information to go on board

<p>Christmas Fair</p>	<p>are aware of what is on the board and sharing any work done in classes that could go on the board.</p>	
<p>AOB</p>	<p>Mrs Swain explained that eco-club have a stall at the Christmas fair and asked everyone to think of ideas for what we could do related to the 5 R's.</p>	<p>Think of ideas!</p>
<p>Date of Next Meeting</p>	<p>We looked at a leaflet that JG brought about an RSPB activity for schools and decided to look into it further.</p>	<p>Mrs Swain to look into this further</p>
<p>Date of Next Meeting</p>	<p>10th January 2019</p>	
<p>Waste Policy</p>		
<p>Programme for final eco-clubs</p>		
<p>Pupil and Staff interviews/ questionnaires</p>		
<p>Any Other Business</p>		
<p>Date and time of next meeting</p>		

